

## For all of your Occasion Needs

Corporate Events and Meetings

Sports Banquets

Graduation Parties

Fundraisers

Retirement Party

Baby / Bridal Showers

Birthday Celebrations

Anniversary

Schererville Community Center is located near the heart of the downtown area with easy access to Route 30. The 12,500 square foot facility is the perfect setting for all of your events from intimate workshops of 10 to large gatherings for 285.



## Reservation Policy

**Non-Refundable Reservation Fee:** Payment of a fee of \$100 or the full amount due (including security deposit and rental fee), whichever is less, is required to reserve any room.

**Non-Refundable Final Payment:** The full balance due (including security deposit and rental fee) is due 90 days prior to scheduled event and is NON-REFUNDABLE. If the balance due is not deposited 90 days prior to event, the Reservation Fee will be forfeited and the room will be made available to others without notice to the holder of the reservation.

\*\*Payments can only be made in the form of a check. Reservation must be made in person with government issued picture ID at Schererville Park Department Office, located in the Schererville Community Center,



“LIKE” US ON FACEBOOK  
“SCHERERVILLE PARKS & RECREATION”

## Schererville Community Center

### Facility Rental Information

Schererville  
Parks & Recreation



Book your next event with us!

500 E. Joliet Street Schererville, IN 46375

Phone: 219.865.5530

Fax: 219.865.5534

[www.schererville.org](http://www.schererville.org)

# Room Rental Rates

\*Sales Tax Not Included

## **Room A:** **Occupancy: 55**

Multipurpose room equipped with sink, refrigerator, microwave, countertop, and access to covered patio.

### **Monday—Thursday (Hourly Fee)**

Resident: \$40  
Non-Resident:: \$60

### **Friday—Sunday (4 hour minimum)**

Resident: \$200      Additional Hour: \$40  
Non-Resident: \$300      Additional Hour: \$60

## **Room B:** **Occupancy: 103**

Multipurpose room with access to covered patio.

### **Monday—Thursday (Hourly Fee)**

Resident: \$40  
Non-Resident:: \$60

### **Friday—Sunday (4 hour minimum)**

Resident: \$200      Additional Hour: \$40  
Non-Resident: \$300      Additional Hour: \$60

## **Room C:** **Occupancy: 101**

Multipurpose room with access to covered patio.

Includes adjacent full kitchen equipped with stovetop, two ovens, microwave, sink, ice machine, and refrigerator. If requested, kitchen can be partitioned off from rest of the room.

### **Monday—Thursday (Hourly Fee)**

Resident: \$65  
Non-Resident:: \$100

### **Friday—Sunday (4 hour minimum)**

Resident: \$320      Additional Hour: \$65  
Non-Resident: \$480      Additional Hour: \$100

## **Room A & B:** **Occupancy: 158**

Includes all amenities listed for Rooms A & B

### **Monday—Thursday (2 hour minimum)**

Resident: \$130      Additional Hour: \$65  
Non-Resident:: \$200      Additional Hour: \$100

### **Friday—Sunday (4 hour minimum)**

Resident: \$320      Additional Hour: \$65  
Non-Resident: \$480      Additional Hour: \$100

## **Room B & C:** **Occupancy: 204**

Includes all amenities listed for Rooms B & C

### **Monday—Thursday (2 hour minimum)**

Resident: \$160      Additional Hour: \$80  
Non-Resident: \$240      Additional Hour: \$120

### **Friday—Sunday (4 hour minimum)**

Resident: \$400      Additional Hour: \$80  
Non-Resident: \$600      Additional Hour: \$120

## **Full Community Room:** **Occupancy: 285**

All amenities of room A, B, and C, including kitchen

### **Monday—Thursday (2 hour minimum)**

Resident: \$250      Additional Hour: \$125  
Non-Resident:: \$380      Additional Hour: \$190

### **Friday—Sunday (4 hour minimum)**

Resident: \$600      Additional Hour: \$125  
Non-Resident: \$900      Additional Hour: \$190

## **Cardio Room:**

Taraflex flooring, which provides comfort and safety. Occupancy is 34.

Resident: \$30/hour  
Non-Resident: \$45/hour

# Additonal Rental Items

\*Sales Tax Not Included

**Dance Floor:** \$100

\*Miniumum of one week's notice

**Microphone:** \$25

**Projector:** \$100

\*Projector is located in Room B only.

# Security/Cleaning Deposit

A security deposit equivalent to \$50 for each hour reserved is required with final payment and will be returned to the user upon satisfactory return of the facility, according to the written policy of the Parks & Recreation Department, which will be provided at the time the reservation is made.

# General Guidelines

Each rental will have access to the room rented up to 30 minutes before and after their rental.

Renter can bring in food from place of their choosing, as long as it is not cooked on site.

**NOT PERMITTED** at Community Center:

- Alcohol of any kind
- Pins of any kind in the wall
- No tape on painted walls (Room C)
- No candles
- Confetti and/or glitter
- Bounce Houses