



TOWN OF SCHERERVILLE
10 E. JOLIET ST.
SCHERERVILLE, IN 46375
PHONE 219-322-2211 / FAX 219-865-5504

Received By: _____
Date: _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION I: Applicant and Project Information

GENERAL INFORMATION

1. No work of any kind may begin in a floodplain area designated as AE until a floodplain development permit is issued.
2. Permit application is required for development as defined in the Flood Hazard Area Ordinance that requires a Building Permit for an area designated as AE.
3. The permit may be revoked if any false statements are made in this application.
4. If revoked, all work must cease until a permit is re-issued.
5. The development may not be used or occupied until a Certificate of Occupancy is issued.
6. The permit will expire if no work is commenced within 6 months of the date of issue.
7. The permit will not be issued until any other necessary local, state or federal permits have been obtained.
8. By signing and submitting this application, the Applicant gives consent to the local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a Certificate of Occupancy.
9. By signing and submitting this application, the Applicant certifies that all statements contained in the application, and in any additional attachments submitted by the Applicant, are true and accurate.

JOB SITE INFORMATION

Address _____ Lot # _____ Property # _____
Subdivision _____ Zoning District _____ Flood Zone Designation _____

DESCRIPTION OF WORK _____

CONTRACTOR INFORMATION

Name _____ Phone _____
Address _____ City/St/Zip _____
Email: _____ Contact Name _____

PROPERTY OWNER INFORMATION

Name _____ Phone _____
Address _____ City/St/Zip _____
Email: _____ Business Name (If commercial job) _____

APPLICANT INFORMATION

Applicant Name _____ Address _____
Contact Name & Phone _____ City/St/Zip _____
Email _____

A. Structural Development**Type of Structure:**

- Residential (1 to 4 families)
 Residential (More than 4 families)
 Non-Residential
 Elevated
 Floodproofed
 Combined Use (Residential and Non-Residential)

Type of Structural Activity:

- New Structure
 Addition to Existing Structure
 Alteration of Existing Structure
 Relocation of Existing Structure
 Demolition of Existing Structure
 Replacement of Existing Structure

B. Other Development Activities

- Excavation (not related to a Structural Development listed in Part A.)
 Clearing
 Placement of fill material
 Grading
 Mining
 Drilling
 Other development not listed above (specify): _____
- Dredging
 Watercourse alteration
 Drainage improvement (including culvert work)
 Individual water or sewer system
 Road, street or bridge construction

If the value of an addition or alteration to a structure equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure. A relocated structure must be treated as a new structure.

SECTION II: Flood Information

1. The Proposed development is located on FIRM map panel: _____ (number and suffix)
 2. The date on the FIRM: _____
 3. The proposed development is located in _____ (AE, shaded X or unshaded X)

If located in shaded/unshaded X, then no Floodplain Development Permit is required.

4. Is the proposed development located within a regulatory floodway of Zone AE? Yes No
 5. If YES, refer to the IDNR for Construction in a Floodway. If NO, continue.

Note: If the proposed development is located within Zones AE or shaded X (critical facilities only), apply the criteria of the Flood Hazard Area Ordinance to minimize flood damages to the proposed Development and to adjacent properties as well.

For structures, the provisions of the ordinance specify that the lowest floor, including utilities, be elevated above the base flood elevation. Therefore, it is necessary that the following information be provided:

6. Base flood elevation at the site: _____ Feet above mean sea level (MSL)
 7. Vertical datum used in the Flood Insurance Study, on flood maps and in surveys is _____
 8. Source of the base flood elevation (BFE) FIRM (flood map)
 Flood Insurance Study Profile #: _____ Other Source (specify): _____
 (This elevation must be greater than the BFE. For non-residential structures, floodproofing may be used for protection.)
 9. Elevation to which any nonresidential structure will be floodproofed: _____ Feet above MSL

SECTION II: Flood Information (continued)

The following documents will be required as applicable (check the included documentation):

- Plans including location of structures, water bodies, roads, lot dimensions and proposed development (grading, watercourse relocation and/or landform alterations).
 Plans drawn to scale including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials, floodproofing details of utilities and details of enclosures below the first floor.
 Changes in water elevation (feet) _____ Meets ordinance limits on elevation increases? Yes No
 Approval from IDNR – if the proposed development is in a “regulatory floodway”
 A copy of Wetlands Permit from the U.S. Army Corps of Engineers if required; and other local, state Federal permits. Other permit numbers: _____

SIGNATURE

I certify that to the best of my knowledge the information contained in this application is true and accurate.

Printed Name

Signature

Date

STATE CONSTRUCTION DESIGN RELEASE (COMMERCIAL PROJECTS) NEEDED EXEMPT
I UNDERSTAND THAT I MUST COMPLY WITH SOIL EROSION CONTROL AND THAT IT WILL BE STRICTLY ENFORCED
NO WORK IS TO BE STARTED WITHOUT BENEFIT OF A PERMIT DISPLAYED AT JOB SITE.

SECTION III: (Forms which may be required by the Floodplain Administrator)

ELEVATION CERTIFICATE

Required per Flood Hazard Area Ordinance (**§152.26**) upon placement of the lowest floor before framing continues and upon completion of construction. Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer.

Refer to FEMA website for other versions of the form: [Elevation Certificate](#)

FLOODPROOFING CERTIFICATE

Required per Flood Hazard Area Ordinance (**§152.26**) when floodproofing is utilized for a structure. Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer.

Refer to FEMA website for other versions of the form: [Non-Residential Floodproofing Certificate](#)

NO-RISE CERTIFICATE

Any project in a floodway must be reviewed by IDNR to determine if the project will increase flood heights. An engineering analysis must be conducted before a permit can be issued. The community's permit file must have a record of the results of this analysis, which can be in the form of a No-Rise Certification. This No-rise Certification must be supported by technical data and signed by a registered professional engineer. The supporting technical data should be based on the standard step-backwater computer model used to develop the 100-year floodway shown on the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM). Attached (Submit only if required to do so by the Floodplain Administrator).

SECTION IV: (completed by the Floodplain Administrator)

I have determined that the proposed development

- IS
- IS NOT (non-conformances to be described in a separate document)

In conformance with the Flood Hazard Area Ordinance 1879 adopted 9th day of March 2016.

A Floodplain Development Permit

- WILL
 - WILL NOT (reasons for denial to be described in a separate document)
- be issued, subject to any conditions attached to and made part of this permit.

Date the Floodplain Development Permit was issued by the FPA: _____

APPEALS:

Appealed to the Board of Zoning Appeals? Yes No

Hearing Date: _____

Board of Zoning Appeals decision – Approved? Yes No

Reasons/Conditions:

NOTES:

SECTION V: CONSTRUCTION & CERTIFICATION (completed by the Floodplain Administrator)

ELEVATION CERTIFICATION OR FLOODPROOFING CERTIFICATION

The Applicant to provide certification of the elevation of the lowest floor or floodproofing before framing or other construction continues.

Type of certification provided: Elevation Certification Floodproofing Certification
Date of Certification: _____ Date Received: _____
Certification signed by: Professional Engineer Architect

CONSTRUCTION INSPECTIONS

The Floodplain Administrator will complete this section as applicable based on inspection of the development to ensure compliance with the community's local flood damage prevention ordinance.

Inspections:

Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No

AS-BUILT" ELEVATION

The Applicant to provide as-builts and an Elevation Certification or Floodproofing Certification upon completion of construction.

Date of Certification: _____ Date Received: _____

1. The Actual ("As-Built") elevation of the top of the lowest floor, including the basement, is _____ Feet above MSL, vertical datum:
2. The Actual ("As-Built") elevation of floodproofing protection, is _____ Feet above MSL, vertical datum: _____

CERTIFICATE OF OCCUPANCY

I have determined that the development is in conformance with the Flood Hazard Area Ordinance 1879 adopted 9th day of March 2016. and a Certificate of Occupancy

MAY

MAY NOT

be issued, subject to any conditions attached to and made part of this permit. Date the Certificate of Occupancy was issued by the FPA: _____

Approved By: _____

Date: _____