



TOWN OF SCHERERVILLE  
10 E. JOLIET ST.  
SCHERERVILLE, IN 46375  
219-322-2211 / FAX 219-865-5504

Received by: \_\_\_\_\_  
Date: \_\_\_\_\_

**SHORT-TERM RENTAL PERMIT APPLICATION**  
**APPLICATION FEE \$150.00**

**ADDRESS OF SHORT-TERM RENTAL PROPERTY** \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
Mailing Address (if different from street address) \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
Is the Owner a Corporation or Partnership?  YES  NO State of incorporation/partnership \_\_\_\_\_  
Name of Corporation/Partnership \_\_\_\_\_  
Names of Principal Officers/Partners \_\_\_\_\_  
Residence Addresses \_\_\_\_\_  
Phone Numbers of Principal Officers/Partners \_\_\_\_\_

**PROPERTY MANAGERS INFORMATION (IF APPLICABLE)**

Property Managers Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
Mailing Address (if different from street address) \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**PROPERTY DISCRPTION**

The advertised occupancy limit of short-term rental \_\_\_\_\_

**THE SHORT-TERM RENTAL IS**

- A Single-Family Home
- A dwelling unit in a Single-Family Home
- A dwelling unit in a Two-Family or Multi-Family dwelling
- A dwelling unit in a condominium, cooperative, or time share.

Insert the property rental listing link for each platform (if applicable).

AIRBNB LINK \_\_\_\_\_  
VRBO LINK \_\_\_\_\_  
OTHER \_\_\_\_\_

**\*Please attach a document of the house rules for property as listed on each platform (optional)**

**\*If any information provided by an owner to a unit in the permit application changes, the owner shall provide updated information to the Planning & Building Department within thirty (30) business days after the change.**

Applicant Signature \_\_\_\_\_ Print \_\_\_\_\_