

**SCHERERVILLE FIRE DEPARTMENT**  
 1650 Cline Ave.  
 Schererville, IN 46375  
 219-322-2599 (office) • 219-865-5506 (fax)

Initial   
 Annual   
 Compliance   
 Reinspect

DATE \_\_\_\_\_  
 ZONE \_\_\_\_\_  
 BLDG # \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_ BUSINESS ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

BUSINESS OWNERS NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

BUILDING OWNER \_\_\_\_\_ OWNERS ADDRESS \_\_\_\_\_ OCCUPANCY TYPE \_\_\_\_\_

INSURANCE COMPANY NAME \_\_\_\_\_ THE INDIANA STATE FIRE CODE REQUIRES COMPLIANCE WITH THOSE ITEMS INDICATED BELOW

**1. ELECTRICAL:**

- a. Discontinue use of extension cords in lieu of permanent wiring (605.5).
- b. Remove extension cords running through openings or attached in series (605.5).
- c. Remove extension cords placed under rugs, furniture, or where subject to damage (605.5).
- d. Maintain wiring in good condition and protect from damage (605.1).
- e. A minimum of 36 inches of clearance shall be provided in front of electrical control panels for access (605.3).
- f. Open junction boxes and open wiring splices are prohibited (605.6).
- g. Multiplug adapters, such as cube adapters or unfused plug strips are prohibited (605.4).

**2. EXITS:**

- a. Remove all other locks or latches from doors with panic hardware (1008.1.8.5).
- b. Remove obstructions from exits, aisles, corridors, and stairways (1028.3).
- c. All exit doors shall be exitable from the inside without special knowledge or key (1008.1.8).
- d. Equipment providing emergency power for exit illumination and exit signs shall be maintained in an operable condition (1006.3).
- e. All exit signs shall be maintained and clearly illuminated at all times that the building is occupied (1011.4).
- f. Proper aisle widths shall be maintained throughout the path of exit (1027.20).
- g. Exits shall not pass through kitchens, storerooms, or closets (1014.2).

**3. FIRE ALARM SYSTEMS:**

- a. Fire alarm systems shall be operable at all times and inspected as required (907.20.5).

**4. FIRE DOORS:**

- a. Remove obstruction(s) and alterations to fire doors (703.2).
- b. Keep attic access and scuttle openings closed (507.1).
- c. Fire doors shall be properly maintained (703.2).

**5. FIRE EXTINGUISHERS:**

- a. Provide \_\_\_\_\_ extinguisher(s) of a \_\_\_\_\_ minimum rating (906.1).
- b. Mount extinguishers where readily available, with top not higher than 5 feet (906.9).
- c. Post signs indicating location where extinguishers are not readily visible (906.6).
- d. Service and tag (by State Licensee) each extinguisher annually and after use (906.2).

**6. FIRE PROTECTION INSTALLATIONS:**

- a. Maintain fire extinguishing system in operable condition (901.6.1).
- b. Inspect and service hood and duct extinguishing system over cooking equipment semi-annually and after use (904.11.6.4).
- c. Fire sprinklers are to be inspected annually (903.5).

**7. FLAMMABLE LIQUIDS:**

- a. Reduce Class I, II, III liquids to less than 10 gallons (3404.3.4.4).
- b. Class I liquids shall not be stored in basements (3404.3.5.1).
- c. Remove flammable liquids not stored in unlabeled or unlisted containers (3404.3.1.1).
- d. Remove flammable liquids not used for maintenance in assembly building offices, apartments and motels (3404.3.4.2).
- e. Store flammable liquids away from corridors, main aisles, stairways and exit areas (3404.3.3.3).
- f. Aboveground tanks shall be diked to prevent accidental discharge (3404.2.10).

**8. HEAT PRODUCING APPLIANCES:**

- a. Remove combustibles and storage from heater area or room (315.2.3).
- b. Provide clearance between heat producing appliances and combustible material (305.1).

**9. HOUSEKEEPING (INTERIOR):**

- a. Remove or store rubbish, waste material, and oily rags in closed containers (304.3.1).
- b. Clean grease filters, and hood duct systems over cooking appliances (904.11.6.3).
- c. Provide waste collecting receptacles at dust producing machines (2903.5).

**10. RUBBISH (OUTSIDE ACCUMULATION):**

- a. Dumpsters shall not be placed within 5 feet of combustible walls or openings (304.3.3).

**11. SECURITY:**

- a. A KNOX security key box shall be installed on all buildings protected by a sprinkler system or fire alarm (506.1).
- b. Above ground gas meters and piping subject to damage shall be protected by a barrier (603.9).

**12. STORAGE:**

- a. Remove storage from exits, aisles, corridors and on or under stairs (315.2.2).
- b. Remove storage to 18" below level of sprinklers (36" for storage piled over 12 feet high (315.2.1).
- c. Reduce storage height to at least 2 feet below ceiling (315.2.1).
- d. Secure and identify compressed gas cylinders with name of product (3003.4.1).
- e. Combustible storage in attics and concealed spaces shall be protected on the storage side by 1 hour construction (315.2.4)

**13. OCCUPANT LOAD:**

- a. The occupant load approved for any area of a building or space shall not be exceeded. The maximum permitted occupant load shall be posted as set forth in The Building Code (1004.3).

ADDITIONAL COMMENTS AND / OR REQUIREMENTS:

NO VIOLATIONS NOTED AT THIS TIME.

KEY HOLDER #1 \_\_\_\_\_ ADDRESS \_\_\_\_\_ TX \_\_\_\_\_

KEY HOLDER #2 \_\_\_\_\_ ADDRESS \_\_\_\_\_ TX \_\_\_\_\_

COMPLIANCE FOR CODE VIOLATIONS SHALL BE BY: \_\_\_\_\_ Date \_\_\_\_\_

	DATE	SERVICE CO.
Fire Exting.	_____	_____
Sprinkler	_____	_____
Hood	_____	_____
Alarm	_____	_____

Inspected By \_\_\_\_\_ Date \_\_\_\_\_

Re-Inspected by \_\_\_\_\_ Date \_\_\_\_\_

Violations:  Corrected  Not Corrected  Refer to Fire Chief

Contact:  Building Inspector  Electrical Inspector

**RIGHT OF APPEAL - YOU HAVE SPECIFIC LEGAL RIGHTS.**  
 INCLUDING THE RIGHT TO APPEAL THIS NOTICE OF VIOLATION  
 AND ORDER WITHIN THIRTY (30) days to the State Fire Marshall:  
 402 W. WASHINGTON ST., ROOM E241, INDIANAPOLIS, IN 46204

SIGNATURE: Owner / Representative \_\_\_\_\_ Date \_\_\_\_\_